



**Title IX
EMERGENCY REMOVAL**

On _____, 20__, you are notified that a formal complaint was filed alleging that you had engaged in conduct that, if true, would violate district policies prohibiting sexual harassment. The Title IX regulations, at 34 C.F.R. 106.44(c), allow school districts to remove a student from the school setting on an emergency basis, as long as the district:

- Undertakes an individualized safety and risk analysis,
- Determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal, and
- Provides the respondent with notice and an opportunity to challenge the decision immediately following the removal.

The formal complaint alleges that you engaged in the following behavior: _____. Based on the nature of the alleged behavior, we believe that you pose an immediate threat to the physical health or safety of _____, which justifies your removal from the school setting on an emergency basis. Therefore, you are prohibited from being on any school district properties, or attending any school sponsored events, until _____. Please contact the following individual at one of the listed contact options for information on your educational plan during the time of the emergency removal.

Name:
Email:
Phone number:
Office address:

You also may challenge this decision by contacting the following individual, in writing, at one of the listed contact options:

Name:
Email:
Phone number:
Office address:

If you choose to challenge this removal, your written challenge must be received by _____, 20__.
(3 days from notification)

If you have any questions about this process, feel free to contact me.

Sincerely,